

**CLASS SPECIFICATION**  
**County of Fairfax, Virginia**

**CLASS CODE:** 1092

**TITLE:** DIRECTOR OF STORMWATER PLANNING

**GRADE:** S-35

**DEFINITION:**

Under the general direction of the Director of Public Works and Environmental Services Department and subject to County policy, manages the County-wide stormwater planning and strategic environmental initiative program. Provides directional supervision to a group of professional engineers responsible for stormwater design and planning; and performs related work as required.

**DISTINGUISHING CHARACTERISTICS OF THE CLASS:**

None.

**ILLUSTRATIVE DUTIES:**

Establishes mission, goals and objectives for the Stormwater Planning Division;  
Plans, develops and organizes effective strategic environmental initiatives County-wide;  
Provides oversight to the professional work of the design engineers and consulting engineering contract managers;

Utilizes stormwater management resources, technologies, design and construction advancements, and enabling legislation to improve/protect the quality of life and the support of environmental goals of the County;

Works with citizens, industry representatives, and environmental groups to foster dialogue and linkages between interest groups in the County;

Promotes and oversees the innovative designs of stormwater projects performed by staff and consultants;

Coordinates the administration of stormwater programs and regulations to ensure the County's compliance with legislation and mandates – local, state and federal;

Develop work groups to study the County's stormwater management strategic plans, design standards and maintenance measures;

Authorizes and coordinates volunteer training and outreach efforts/initiatives to promote public awareness and education about stormwater issues;

Initiates and oversees public education programs on stormwater issues in support of community interest;

Maximizes the utilization of available community resource groups from public, to assist with implementation and application of technical and engineering disciplines;

Develops the institutional base of related pending/enacted environmental legislation;

Develops knowledge of technical advancements and most recent design and construction standards;

Provides leadership for developing and reviewing policy, and guides the stormwater experts;

Conducts periodic monitoring for evaluating stormwater program performance;

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Provides technical guidance to designers on all phases of projects from conceptual through final design phase;  
Oversees and develops performance measurements for stormwater programs in order to evaluate and measure program efficacy;  
Develop and implement the Stormwater Division operating and capital project budgets, in collaboration with the Stormwater line-of-business strategies and goals;  
Develop and monitor workload and management indicators to ensure that Stormwater Planning staffing requirements are anticipated and that Department of Public Works and Environmental Services goals and objectives are met;  
Makes recommendations on implementation of stormwater management issues during the planning and permitting process.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of strategic planning, design and implementation in public works or environmental fields;  
Ability to make detailed plans and procedures for the most effective use of manpower;  
Ability to lead and develop new strategies to promote proactive and collaborative processes in a start-up program;  
Ability to oversee professional work of design engineers and management of capital construction projects and environmental consulting contracts;  
Ability to communicate effectively with and to promote collaborative relationships with citizens, environmental groups and government leaders;  
Ability to develop and conduct training workshops on stormwater or other environmental issues;  
Ability to formulate accounting and record systems to provide data for project costs and work evaluation;  
Ability to prepare concise, effective reports.

**EMPLOYMENT STANDARDS:**

Any combination of education, training, and experience equivalent to the following:  
Graduation from an accredited college or university with major coursework in engineering, environmental sciences, or a related field; PLUS  
Five years of progressively responsible engineering or environmental sciences experience, in stormwater management programs and ecosystem improvement; two of which must have been in a supervisory capacity.

**CERTIFICATES AND LICENSES REQUIRED:**

None

REGRADED: July 1, 2007  
ESTABLISHED NEW CLASS # JULY 2006  
ESTABLISHED: March 15, 2001